

IFTA AUDIT COMMITTEE TELECONFERENCE MINUTES
February 14, 2017

Jurisdiction Representatives:

Dave Nicholson, Chair, OK
Jeff Hood, Ex-Officio, IN
Bob Gattinella, RI
Jimmy Tompkins, AL
Lynden Landholm, KS
Beth Duda, AZ

Helen Varcoe, Vice Chair, MT
Kelly Heaton, AR
Stacey Hammock, WY
Joel Foreman, NE
Kristie Zanis, NH
Marsha Douglas Roy, QC

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO
Rick LaRose, CT

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call: Lynden and Stacey were absent.

Approval of January 2017 minutes; Bob motioned and Jimmy second to accept minutes as is; motion carried; minutes pass.

Updates:

IFTA/IRP Audit Workshop:

- Gift Cards – Please give your \$10.00 to Dave for these cards. A \$50.00 Amazon card will be given for the main prize. There will be ten more cards at \$25 each. The winners of the Icebreaker will receive an extra ticket for the \$50 draw.
- The planning committee has selected the 4 vendors for the breakout session.
 - E-Road, Telogis, TeMeda, and Peoplenet. These vendors will be doing presentations during the breakout sessions.
- Facilitators – An informational call was held on February 1st. A follow-up email was sent to all with the logistics of the breakouts. There are no further questions at this time; groups of 40-50 people will move and the facilitators will stay in their respective rooms.
- Agenda Changes – A day in the Life presentation from Mahlon will not occur. He is registered to attend but has been having some health issues. Nance Cardon with Coca Cola will present “A Day in the Life of a Carrier – on the Road”. We have changed some of the times of the general presentations for flow purposes. These changes were discussed.
- The IceBreaker has been finalized. Bob gave an update to the committee. Jimmy confirmed he will bring the Styrofoam balls for the juggling. Diana and Tammy will assist. Committee members are excited for the new innovative ice breaker. On the name tags, Red/Yellow/Blue/Green dots

will be for the scenario breakouts the number on the tag will be for the icebreaker sessions.

- Dave stated that John Poole from TX will give the Welcome address the first day of the workshop.
- For those who volunteered as scribes you will be receiving an email from Renee outlining our expectations.
- Cell Phone # - a cell phone # will be provided so attendee can text questions for discussions during the Town Hall Session. This worked well at other conferences so we are going to try it.
- Don Stroncheck Award – Dave has explained that this award will be given to Don's son during the workshop. A plaque is being engraved.
- Joint AC – Claudia will be putting together the information so both committees can meet for dinner.
- Travel Arrival times were discussed. A welcome committee is needed at the registration desk. Bob, Jimmy and Joy volunteered to help IFTA as needed. Other members will check once they arrive if additional help is needed.

2018 IFTA/IRP Workshop – Please be thinking of any topics for discussion during the Joint Audit Meeting. We will discuss how the workshop went, likes, dislikes, how to improve the next workshop.

ARWG (Annual Report Working Group) – Stacey stated that a questionnaire will be sent out for feedback to the group.

PCRC – Topic of discussion for Town Hall and possibly jurisdiction only meeting is what audit committees are expecting from the new processes. Tim Ford is the new chair of this committee.

New Business: Marsha discussed the P570 vs A350 sections for clarity. It is difficult since her documents are in French.

Carrier inadequate fuel – do we disallow tax paid credit and accept mileage records as reported? Jeff stated in IN MPG calculation is effect by both. If either distance or fuel is missing it is deemed inadequate. Kelly stated for quarters missing it is inadequate and others as supported. Interpretation of records overall was discussed.

Dave stated good meeting, motion to adjourn, Bob motioned Jimmy second, motion carried, meeting adjourned.